



32ND ANNUAL

HAWAII ARTS, CRAFTS & FOOD FESTIVAL

NANI MAU GARDENS, HILO

**APRIL 24, 25, 26 2025 (9 AM - 5 PM)
THURSDAY, FRIDAY & SATURDAY**

BOOTH SIZE/FEE: (Nonrefundable Booth Fee):

4' X 10' (booth 59-64, 69, 72, 75-80).....	\$325.00 + \$13.55 tax (\$338.55)
4' X 10' Corner (booth 58C, 65C, 68C, 70C, 71C, 73C, 74C, 81C) ..	\$375.00 + \$15.64 tax (\$390.64)
6' X 8' (booth 8-11, 25, 29-34 air conditioned)	\$525.00 + \$21.89 tax (\$546.89)
6' X 8' Corner (7C, 12C, 24C, 26C, 28C, 35C air conditioned)	\$575.00 + \$23.98 tax (\$598.98)
8' X 8' (booth 37-39, 42-45, 48-51)	\$425.00 + \$17.72 tax (\$442.72)
8 X 8 Corner (booth 36C, 40C, 41C, 46C, 47C, 52C).....	\$475.00 + \$19.81 tax (\$494.81)
10 x10 Indoor air-conditioned/outdoor	\$600.00 + \$25.00 tax (\$625.00)
(booth 2-5, 14-16, 22-20, 54-55)	
10x10 Corner (10x10 indoor air conditioned)	\$650.00 + \$27.11 tax (\$677.11)
(booth 1C, 6C, 13C, 17C, 18C-19C, 23C, 27C)	

10x10 Food Booth/Food Truck.....\$600.00 + \$25.00 tax (\$625.00)

Tables (\$30.00 per day x 3 days)\$90.00 + \$3.75 tax (\$93.75)

Chairs (\$10.00 per day x 3 days)..... \$30.00 + \$1.25 tax(\$31.25)

Electricity (\$40.00 per day x 3 days) available in certain areas only \$120.00 + \$5.00 tax (\$125.00)

Credit Card Processing Fee \$10.00

SECURITY DEPOSITNo security deposit will be charged at this time, however, should the Vendor violate the rules and regulations, Vendor will be charged \$100.

NO ADMISSION FEE. FREE ADMISSION TO THE PUBLIC.

NO SECURITY DEPOSIT, PROVIDED THERE IS NO VIOLATION.

NO COUNTY ASSESSMENT.

NO COUNTY OF HAWAII VENDOR PERMIT FEE.

NO COUNTY CHECK PAYABLE TO THE DIRECTOR OF FINANCE.

APPLICATION: Once application approved, applicant will be notified by e-mail or telephone. Booths will be assigned on a first-come, first-serve basis. No booths will be confirmed unless payment is received in full. You may e-mail your application, however, please mail the original application via regular mail. Certified or postage due mail will not be accepted.

PAYMENT: Payments may be made by check, money or credit cards (VISA, MC, AMX, DISCOVER). No post-dated checks will be accepted. **Returned checks will be assessed a \$35 service/processing fee. Payments made via charge card will be assessed a \$10 credit card processing fee.

MAKE CHECKS PAYABLE TO: HAWAII ARTS & CRAFTS P.O. BOX 6171 HILO, HI 96720

SECURITY DEPOSIT: No security deposit will be charged at this time, however, should the Vendor violate the rules and regulations, Vendor will be charged \$100. It is our hope that everyone follows the rules and regulations.

DEADLINE: Postmarked before March 1, 2025. Booths will be assigned on a first-come, first-serve basis. Once filled, no further applications will be accepted.

DISPLAYS: No tents, tent frames will be allowed on the main floor. Displays must be confined to your assigned space. There shall be no nailing, stapling, painting, pinning of Nani Maui equipment or rental equipment materials, including walls, tables, chairs, stages, floors etc.

SELLING FOOD ITEMS: If you are selling food items for consumption, you must obtain a permit from the State Department of Health and submit a copy with your application. You must have the original permit in your booth at the Fair. For further information contact the Health Department at (808) 933-0917. Sampling from booths is allowed, however, please keep your areas clean. If you are serving **any** food or drink samples, you must provide adequate trash receptacles to accommodate the additional trash.

INSURANCE: You should contact your insurance company and ask them for a rider to your public liability policy, property damage and burglar insurance policies covering you during and at the show. You are responsible for yourself and your merchandise. Hawaii Arts & Crafts will not be liable for lost or stolen merchandise, products or equipment.

ELECTRICITY IS AVAILABLE IN LIMITED AREAS: Rental Fee \$25 per day (totaling \$78.19). You must bring your own surge protectors, electrical cords, and painter's tape. Please use low wattage bulbs for lighting.

TABLES/CHAIRS: Rental Fee for Tables \$30 per day (totaling \$90.75 for three days). Table size feet. Chairs \$10 per day (totaling \$31 per chair for three days). All tables must fit within your booth space, allowing access to your booth.

DOOR PRIZES: All vendors are required to donate at least one item or gift certificate for drawings. Prizes will be announced throughout the fair. Please complete the donation form in the packet and turn it in with our application. You may copy the door prize form if you wish to donate more than one item and receive free promotional advertising at the Fair. DO NOT send in or turn in your item at any time. Winners will be required to pick their prize directly from you at your booth.

SECURITY: The building will be secured at 5:00 pm until the next morning at 8 am on Thursday and Friday. Vendors may leave their booth set up overnight but be sure to secure or remove your merchandise and valuables. You leave your merchandise at your own risk. We will not be responsible for any damaged, stolen or missing items.

SET UP: April 23, 2025 2:00 P.M. – 5:00 P.M. on Wednesday. Entrance and Exit for vendors through designated side entrance only. Vendors will be allowed into the building at 8:00 A.M. for all three days of the fair.

BREAKDOWN: April 26 (4:00 pm) Saturday

FAIR HOURS: April 24, 25, 26 2025 (9:00 A.M.– 4:00 P.M.)

MAIL IMMEDIATELY: 1) Booth Fee unless paying via credit card; 2) Payment (for tables/ chairs/electricity); 3) Signed 3–page Agreement; 4) Payment Form; and 5) Door Prize Form. You can email your application and mail the original copy to Hawaii Arts & Crafts P. O. Box 6171 Hilo, HI 96720



HAWAII ARTS, CRAFTS & FOOD FESTIVAL

DURING MERRIE MONARCH WEEK

HAWAII ARTS & CRAFTS AGREEMENT

Name: _____ Business Name: _____

This Agreement made this _____ day _____, _____ by and between HAAC and Business Name _____

Describe Product: _____

Whose telephone number is _____ e-mail address: _____

Website: _____, hereinafter called Vendor; .

WHEREAS HAC is organizing a Fair at Nani Mau Gardens located at 421 Makalika Street in Hilo, on April 24, 25 and 26, 2025, (Thursday, Friday and Saturday), hereinafter called the Fair; and whereas, the vendor wishes to have a booth at the Fair on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed as follows::

- HAAC grants vendor a concession to display and sell items listed. Vendor is hereby limited to the display and sale of those items which were listed as acceptable on their application for booth space screening summary and above.

- Food Vendors. HAC grants food vendor a concession to display and sell items which Vendor warrants are made in a certified kitchen approved by the Health Department, State of Hawaii. - Food Vendors must obtain a food permit from the Department of Health and provide HAAC with a copy prior to the Fair. Food vendors must have a food permit available in their booth. HAAC has the right to remove all unauthorized items and booths that do not comply with this provision, with the loss of all monies to the Vendor.

7.

- Vendor has deposited a nonrefundable Booth Fee to reserve a booth space at the Fair to display and sell their merchandise.

- HAAC is not charging a security deposit at this time, however, should the Vendor violate the rules and regulations, Vendor will be charged \$100 and/or pursue other remedies, whether at law or in equity.

- HAAC has the right to assign the location and size of the Vendor's booth. Booth will be assigned on a first come, first serve basis. The applicant has a greater chance of obtaining their preferred booth space if a properly completed application form is submitted early. An incomplete application may be delayed in process.

- Vendors shall decorate assigned area in conformity to standards set by HAC, which may, at its discretion direct and limit Crafter regarding decoration and use of display signs, materials, and equipment.

- Vendor must have booth completed and display set at the times designated. Vendor is responsible for the clean-up of his/her area and the removal of all items brought to the Fair.

- Vendor shall defend, indemnify and hold Nani Mau Gardens, Hawaii Arts & Crafts, LLC, their officers and employees, subcontractors, agents or volunteers harmless from and against any all claim and action for personal injury, death or property damage arising from or resulting from or in any way of the Vendor's concession, including claims by Vendor's employees, heirs, representatives, successors against Hawaii Arts and Crafts, LLC and Nani Mau Gardens. HAAC will not be held responsible or held liable for theft, damage, loss of merchandise, product, or equipment.

- Vendor should contact their insurance company and ask the operation should ask them for a rider to your public liability policy, property damage and burglar insurance policies covering you during and at the show. You are responsible for yourself and your merchandise.

- HAAC will not be responsible for lack of sales, protection from weather or natural causes.

- HAAC reserve the right to reschedule the Fair due to pandemic, war, natural disasters or any other reason.

- Vendor is personally liable for all taxes, whether excise, income or any other levy related to the income Vendor may derive from the Fair. Vendors will be responsible to have a current GE License available in their booth. This agreement shall not be construed as a joint venture or partnership between the Vendor and HAAC.

- This agreement cannot be assigned or otherwise transferred by either party without written consent obtained from the other party. No change, alteration, modification, or addition to this agreement shall be effective unless in writing and properly executed by the parties. The agreement shall be binding on the parties hereto and their assigns, representatives, heirs, and successors.

- Vendor agrees to abide by all the rules and regulations of the Fair and to conduct themselves in accordance with these rules and regulations of HAAC, which includes No shows, late arrivals, and early departures. Booths must be kept open until the end of the Fair. Absolutely no soliciting of vendors for other events allowed. All handouts distributed must be approved by HAAC.

- In the event there is a breach of any of the rules of this agreement on the part of the Vendor, HAAC has the right to remove the Vendor from the Fair, remove any unauthorized items being sold, charge \$100.00 and pursue any other remedies, whether at law or inequity.

- HAAC reserves the right to revoke the privilege of admission to the Fair of any Vendor, whereupon the booth space fee will be returned. HAAC reserves the right to refuse any application for admission for any reason.

- Vendor allows HAAC to take photographs of vendor and their products for documentation and promotional purposes.

Print Name and Signature

Date

APPLICATION FOR BOOTH SPACES

I HAVE READ, COMPLETELY UNDERSTAND, AND WILL ABIDE BY THE
RULES AND AGREEMENT.

VENDOR SIGNATURE _____ DATE _____

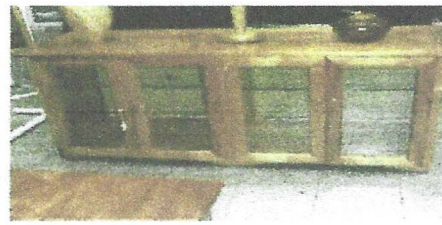
PRINT NAME: _____



Tahitian Jewelry



Picturesque Waterfall



Koa Woodwork

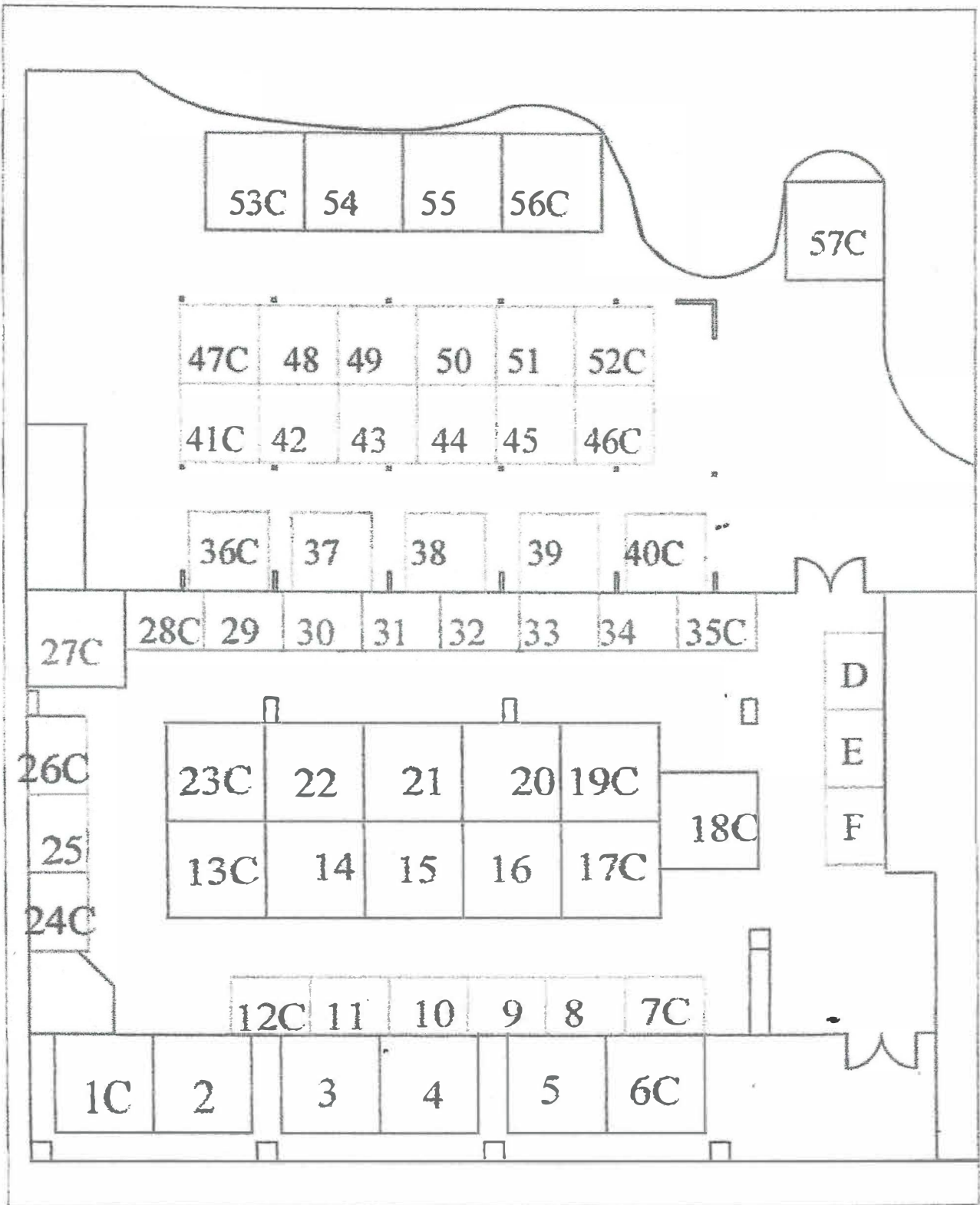
Aloha Crafters, Vendors & Visitors:

Hawaii Arts & Crafts would like to invite you to attend its "32nd Annual Hawaii Arts, Crafts & Food Festival During Merrie Monarch Week" scheduled for April 24, 25 and 26, 2025, located at Nani Mau Gardens at 421 Makalika Street in Hilo. Nani Mau is located approximately 2 miles from Hilo International Airport on the magnificent Big Island of Hawaii. If traveling from Hilo International Airport, take Highway 11 south and take the second left turn into Makalika Street after passing the 3 mile marker.

- (1) The Festival will be held in the Main Building (Restaurant Building), Covered Outdoor Entrance, Outdoor Patio, along the covered walkway throughout the grounds as well as food vendors located in the parking area.** The Festival will showcase unique artisan, crafters and vendors throughout the State.
- (2) Beautiful Garden Settings:** It is absolutely breath taking at Nani Mau's elegant white orchid pavilion. The lush 22-acre garden provides many picturesque settings including different theme gardens: a spectacular orchid garden, waterfalls (see photo above), Makalapua Lookout, bell tower, bridge, artistically landscaped displays of native and exotic tropical flowers and plants, rare palms, tropical fruit orchards and golden bamboo area. The colors and fragrances of exotic flowers provide an unmatched touch of class to the much anticipated Annual Hawaii Arts, Crafts & Food Festival During Merrie Monarch Week."
- (3) Lots of Free Parking.** Visitors and crafters will be pleased that the large parking area eliminates the headache of searching for parking space. Roadside parking is also available for overflow of traffic.
- (4) Admission Is Free.**

There will be free prize giveaways, hula performances, live music and fabulous local regional foods. Truly a unique cultural experience. We look forward to seeing you there.

Hawaii Arts & Crafts

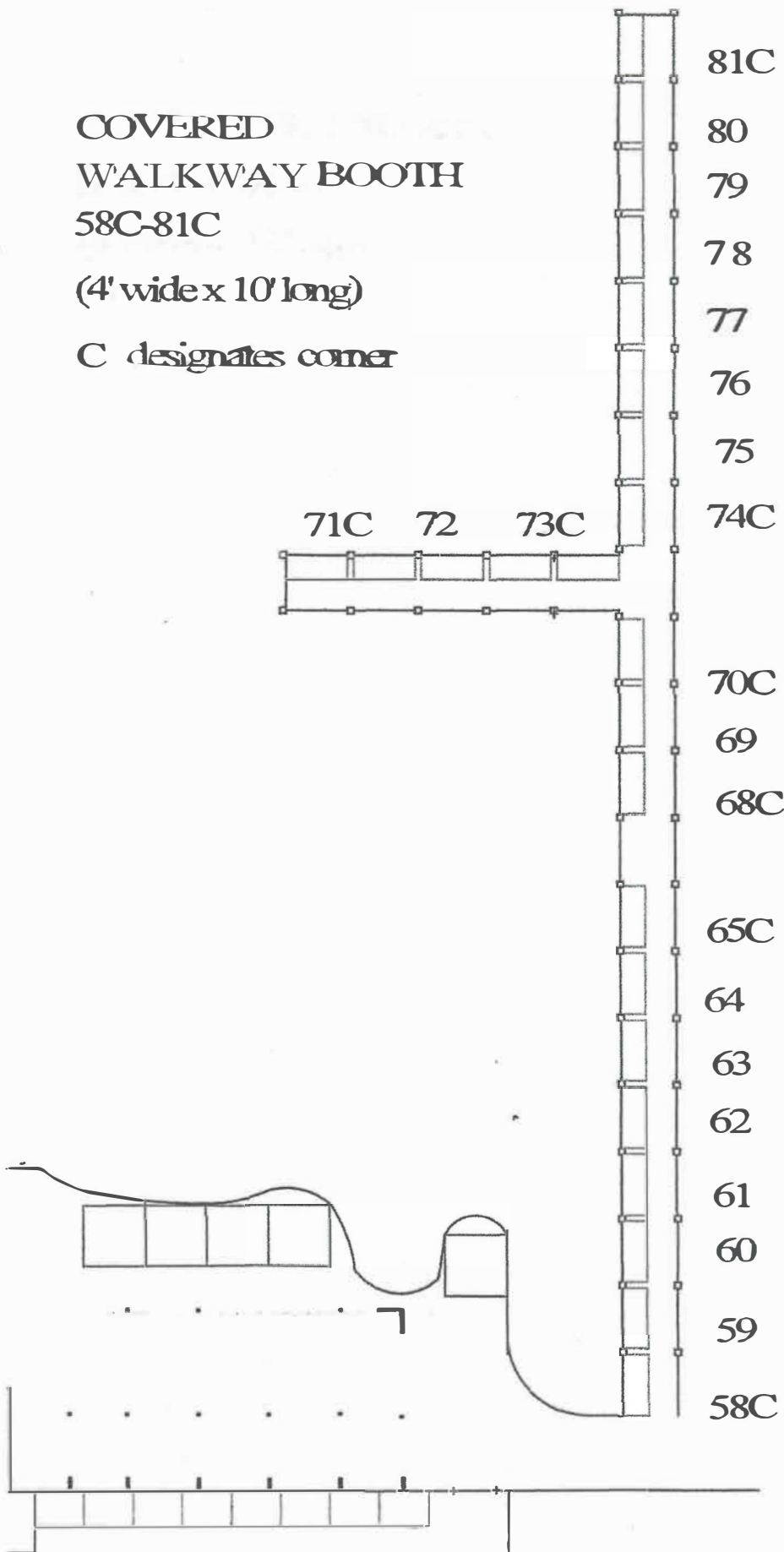


BOOTH 1C-6C Covered Outdoor Entrance (10X10);
 BOOTH 13C-19C & 27C 10x10 Indoor Air Conditioned;
 BOOTH 7C-12C; 24C-35C; D, E, F 6x8 Indoor Air Conditioned;
 BOOTH 36C-52C 8x8 Covered Patio;
 BOOTH 53C-57C 10x10 Tent needed. C designates corner booth.

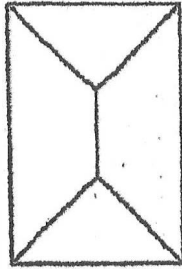
COVERED
WALKWAY BOOTH
58C-81C

(4' wide x 10' long)

C designates corner



OUTDOOR FOOD BOOTHS



20' x 30' Tent

Food 1

Food Truck A



20' x 10' Fire Retardant
Food Booth



Food Truck B



PARKING LOT

32nd Hawaii Arts, Crafts & Food Festival - April 24-26, 2025
PAYMENT FORM (Please type or Print Clearly)

Name _____ Business Name _____

Address: _____ E-MAIL: _____

Phone: _____ Website: _____

Craft or Product for Sale (List all items) _____

BOOTH FEES (for 3 days)

CREDIT CARD PAYMENT

Covered Pavilion

(4' X 10') _____ X \$338.55

(4' X 10' Comer) _____ X \$390.64

Main Floor/Covered Patio

{6' X 8' air condition) _____ X \$546.89

{6' X 8' comer air condition) _____ X \$598.98

(8' X 8') _____ X **\$442.72**

8' X 8' Corner) _____ X \$494.81

Entrance/Food Booth/Indoor

(10' X 10' air condition) _____ X **\$625.00**

(10' X 10' Corner) _____ X **677.11**
air condition

10'X10' Food Booth/Truck _____ X \$625.00

Table Rental

\$30 Per day x 3 days _____ \$ 93.75

Chair Rental

\$10 per day x 3 days _____ \$ 31.25

Electricity

\$40 per day x 3 days _____ X \$125.00

Credit Card Processing Charge: \$ 10.00

Total Payment \$ _____

VISA MC AMERICAN EXPRESS DISCOVER (CIRCLE ONE)

CREDIT CARD NO _____

TOTAL AMOUNT \$ _____

Expiration Date _____

Security Code _____

Exact Name on Card: _____

Zip Code _____

Signature: _____

Hawaii Arts & Crafts

P.O. Box 6171

Hilo, Hawaii 96720

email: hawaiiartsandcrafts@yahoo.com
website:hawaiiartsandcraftsfestival.com



DOOR PRIZE FORM

NAME: _____ DBA: _____

(Leave this line blank) Booth No. _____

Donation item valued at \$ _____ or \$ _____ Gift Certificate.

Brief description of your item or products being sold (for advertising and promotional purposes):

WINNER: This prize has no cash value and must be redeemed by 3:00 pm, Saturday, April 6, 2024, with the vendor listed above.



DOOR PRIZE FORM

NAME: _____ DBA: _____

(Leave this line blank) Booth No. _____

Donation item valued at \$ _____ or \$ _____ Gift Certificate.

Brief description of your item or products being sold (for advertising and promotional purposes):

WINNER: This prize has no cash value and must be redeemed by 3:00 pm, Saturday, April 6, 2024, with the vendor listed above.



31st Annual
**Hawaii Arts, Crafts
& Food Festival**

APR. 24, 25 & 26, 2025
Thurs-Sat
9 am - 5 pm

NANI MAU GARDENS
421 MAKALIKA ST., HILO
FREE ADMISSION

www.hawaiiartsandcraftsfestival.com
email: hawaiiartsandcrafts@yahoo.com
Hawaii Arts & Crafts
808-981-0518